

The Town of New Market



Town Council Minutes
40 South Alley, New Market, MD. 21774
General Session
June 22, 2023 – 7:00 p.m.

The meeting of the Mayor and Council of the Town of New Market was held in person and virtually via Zoom on Thursday, June 22, 2023, with Mayor Winslow Burhans presiding. Council members present Shane Rossman, Matt Chance, Chris Weatherly (via Zoom), and Michael Wright. Councilman Kimble was absent. Also in attendance were Pat Faux, Zoning Administrator/Town Planner, and Caitlin Moroney, Main Street Manager/Town Clerk.

CALL TO ORDER: The meeting was called to order at 7:02 p.m.

APPROVAL OF MINUTES

The approval of the May 25, 2023, meeting minutes was deferred to the July 13, 2023, meeting.

PUBLIC HEARINGS

On May 25, 2023, Mayor Burhans introduced Ordinance 2023-01: *An Ordinance Making Appropriations and Adopting the Operating Budget for the Town of New Market for the Fiscal Year ending June 30, 2024*, and Ordinance 2023-02: *An Ordinance Making Appropriations and Adopting the Capital Budget for the Town of New Market for the Fiscal Year ending June 30, 2024*. The Public Hearing was posted in the Frederick News Post on June 2, 2023. The hearing notice was posted on the website and emailed Town-wide on June 7, 2023, and posted on Facebook on June 8, 2023.

Motion: Councilman Rossman made a Motion to Adopt Ordinance 2023-01: *An Ordinance Making Appropriations and Adopting the Operating Budget for the Town of New Market for the Fiscal Year ending June 30, 2024*

Second: Councilman Chance

Discussion: None

Public Comment: None

Vote: For – 4 (Rossman, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 1 (Kimble)
The Motion passed.

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Motion: Councilman Wright made a Motion to Adopt Ordinance 2023-02: *An Ordinance Making Appropriations and Adopting the Capital Budget for the Town of New Market for the Fiscal Year ending June 30, 2024*

Second: Councilman Chance

Discussion: None

Public Comment: None

Vote: For – 4 (Rossman, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 1 (Kimble)
The Motion passed.

On May 25, 2023, Pat Faux, Zoning Administrator/Town Planner introduced the following Ordinances: 1) Ordinance 2023-03: *For the Purpose of Amending Article IV, Section 1.0 Establishment of Districts and Use Classifications, 1.5 Non-Residential Uses, Pertaining to Food Related Uses of the Land Development Ordinance*; 2) Ordinance 2023-04: *For the Purpose of Amending Article IV, Section 1.0 Establishment of Districts and Use Classifications, 1.5 Non-Residential Uses of the Land Development Ordinance*; 3) Ordinance 2023-05: *For the Purpose of Amending Article IV, Section 1.0 Establishment of Districts and Use Classifications, 1.12 Temporary Uses of the Land Development Ordinance*; and 4) Ordinance of 2023-07: *For the Purpose of Amending Article IV, District Regulations 16.3 TRC Town Residential Commercial Mixed Use District, Principal Permitted Uses of the Land Development Ordinance*. The Public Hearing was posted in the Frederick News Post on June 1 and 8, 2023. The hearing notice was posted on the website and emailed Town-wide on June 7, 2023, and posted on Facebook on June 8, 2023.

Motion: Councilman Wright made a Motion to Adopt Ordinance 2023-03

Second: Councilman Weatherly

Discussion: None

Public Comment: None

Vote: For – 4 (Rossman, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 1 (Kimble)
The Motion passed.

Motion: Councilman Wright made a Motion to Adopt Ordinance 2023-04

Second: Councilman Rossman

Discussion: None

Public Comment: None

Vote: For – 4 (Rossman, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 1 (Kimble)

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The Motion passed.

Motion: Councilman Wright made a Motion to Adopt Ordinance 2023-05
Second: Councilman Chance
Discussion: None
Public Comment: None
Vote: For – 4 (Rossman, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 1 (Kimble)

The Motion passed.

Motion: Councilman Rossman made a Motion to Adopt Ordinance 2023-07
Second: Councilman Chance
Discussion: None
Public Comment: None
Vote: For – 4 (Rossman, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 1 (Kimble)

The Motion passed.

NEW BUSINESS

Reappointments to the Planning and Zoning Commission

Mayor Burhans presented two (2) reappointment recommendations to the Planning and Zoning Commission.

Motion: Councilman Chance made a Motion to accept the two (2) reappointments to the Planning and Zoning Commission
○ Anthony Bruscia – term ending June 30, 2028
○ Arnold Alcantar – term ending June 30, 2028
Second: Councilman Wright
Discussion: None
Public Comment: None
Vote: For – 4 (Rossman, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 1 (Kimble)
The Motion passed.

FY23 Budget Amendments

Mayor Burhans presented FY23 Budget Amendments.

Mayoral Initials:

A handwritten signature in black ink, appearing to be 'MB', written over a horizontal line.

Motion: Councilman Rossman made a Motion to Approve the budget amendments
Second: Councilman Chance
Discussion: None
Public Comment: None
Vote: For – 4 (Rossman, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 1 (Kimble)
The Motion passed.

The discussion of North Alley's Drainage Improvement - Phases III & IV Request for additional funding from ECM has been deferred to the July 13, 2023, meeting.

LIAISON REPORTS

Mayor Burhans acknowledged that the South Alley Block party was a good time. He sends his condolences to Councilman Kimble for the loss of his wife, Niva.

Councilman Wright discussed the issue of tractor-trailers turning left from Old New Market Road, Prospect Alley, to Main Street. He wants to devise a solution to stop them from turning at this location. Ellen Przybocki gave him two (2) Children at Play signs. He would like to put them up on his property.

Councilman Rossman reported that he and Caitlyn Moroney met with a business owner of a flower shop over at Old Town Hall. Town staff will follow up on questions. He said he would put the Stop sign back up at the Community Park and the Children at Play sign on South Federal. He also met with all municipalities in Frederick County regarding Public Open Space (POS) money. He sprayed the weeds on the sidewalks throughout Main Street and will remove the graffiti at the park. He announced that the Linganore-New Market Community Show is returning and requested a donation. By unanimous consent, Council approved a donation of \$150.00 to come out of the FY 24 budget. He also discussed the trash at Lawson's and at LOUYAA Fields.

Councilman Weatherly reported that he will have two (2) Resolutions to introduce at next month's meeting. 1) Green Team and 2) Walking Wheeling Wolves – Safe Walking around New Market.

Councilman Chance will report on the Planning and Zoning meetings at the next Town Council meeting.

ADJOURNMENT

Decision: Councilman Rossman made a Motion to Adjourn the meeting
Second: Councilman Wright

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Vote: For – 4 (Rossman, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 1 (Kimble)
The Motion passed.

The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Michelle Mitchell
Clerk to Mayor and Town Council

Mayoral Initials: _____

A handwritten signature in black ink, consisting of a stylized 'M' and 'J' or similar letters, written over a horizontal red line.