

# *The Town of New Market*



**Town Council Minutes**  
**40 South Alley, New Market, MD. 21774**  
**General Session**  
**July 13, 2023 – 7:00 p.m.**

The meeting of the Mayor and Council of the Town of New Market was held in person and virtually via Zoom on Thursday, July 13, 2023, with Mayor Winslow Burhans presiding. Council members present Shane Rossman, Dennis Kimble, Chris Weatherly (via Zoom), and Michael Wright. Councilman Chance was absent. Also in attendance were Pat Faux, Town Planner/Zoning Administrator, Tim Rye and Shawn Burnett (via Zoom), Town Engineers.

**CALL TO ORDER:** The meeting was called to order at 7:01 p.m.

## **APPROVAL OF MINUTES**

*Motion:* Councilman Rossman made a Motion to Approve the minutes of the May 25, 2023, meeting as written  
*Second:* Councilman Wright  
*Discussion:* None  
*Public Comment:* None  
*Vote:* For – 3 (Rossman, Weatherly, Wright)  
Against – 0  
Abstain – 1 (Kimble)  
Absent – 1 (Chance)

There was a discussion to clarify the Wayfinding sign approved at the May meeting. By unanimous consent, the sign will be adjusted as needed. A discussion also clarified the request/location for a Stop Sign at 8<sup>th</sup> Alley/South Alley. Further discussion on signage is to be on next month's agenda.

*Motion:* Councilman Wright made a Motion to Approve the minutes of the June 22, 2023, meeting as written  
*Second:* Councilman Rossman  
*Discussion:* None  
*Public Comment:* None  
*Vote:* For – 3 (Rossman, Weatherly, Wright)  
Against – 0  
Abstain – 1 (Kimble)  
Absent – 1 (Chance)

**Mayoral Initials:**

## NEW BUSINESS

### Introduction of Draft Ordinances 2023-08 and 2023-09

Pat Faux, Town Planner/Zoning Administrator, introduced the following Ordinances and requested that both be set for a Public Hearing at the next Town Council meeting. For further information, please refer to the Staff Report dated July 10, 2023.

#### **Ordinance 2023-08: *Abandonment of 10<sup>th</sup> Alley Right-of-Way***

*Motion:* Councilman Weatherly made a Motion to Introduce Ordinance 2023-08: *Abandonment of 10<sup>th</sup> Alley Right-of-Way* and schedule for Public Hearing

*Second:* Councilman Kimble

*Discussion:* None

*Public Comment:* None

*Vote:* For – 4 (Rossman, Kimble, Weatherly, Wright)  
Against – 0  
Abstain – 0  
Absent – 1 (Chance)  
**The Motion passed.**

#### **Ordinance 2023-09: *An Ordinance to Amend the Zoning Map***

*Motion:* Councilman Rossman made a Motion to Introduce 2023-09: *An Ordinance to Amend the Zoning Map* with a correction from "West" to "East" and schedule for Public Hearing

*Second:* Councilman Wright

*Discussion:* None

*Public Comment:* None

*Vote:* For – 4 (Rossman, Kimble, Weatherly, Wright)  
Against – 0  
Abstain – 0  
Absent – 1 (Chance)  
**The Motion passed.**

### **North Alley Drainage Improvements – Phases III & IV – ECM's Asphalt Price Adjustment**

Tim Rye, Town Engineer, presented ECM's request for additional funding of \$11,755.49 due to the increase in asphalt prices ECM experienced during the construction of the North Alley Drainage Improvement Phases III & IV.

Mayoral Initials: 

## Town Council Minutes

July 13, 2023

Page 3 of 4

*Motion:* Councilman Rossman made a Motion to Pay ECM \$11,755.49 and take the funds out of the General Fund.

*Second:* Councilman Kimble

*Discussion:* None

*Public Comment:* None

*Vote:* For – 4 (Rossman, Kimble, Weatherly, Wright)  
Against – 0  
Abstain – 0  
Absent – 1 (Chance)  
**The Motion passed.**

## LIAISON REPORTS

Mayor Burhans announced that the Town has scheduled a "bulk" trash pick-up for September 30, 2023. He reported a favorable response from the President of LOUYAA Sports from the July 5, 2023, letter regarding the trash and litter throughout LOUYAA Fields.

Councilman Rossman reported that he sprayed weeds throughout the east end of Town. He also said that Lawson's was sent violation letters that were not picked up. Ms. Faux reported that she was going to post the violation letter on the door of the business.

Councilman Wright welcomed Councilman Kimble back. He provided an update on the work completed at 40 South Alley and 39 West Main Street. He reported that there was an issue with the bathroom at 40 South Alley and that he would repair it over the weekend.

Councilman Kimble discussed the various projects completed at 40 South Alley and 39 West Main Street, including a discussion on the gutters. He said that the ceiling of the women's public restroom needed to be fixed since the leak in the roof was repaired. He also discussed Messanelle Park. He mentioned that the boxwoods need to be replaced, and he would like to contact another nursery to draw up some new plans. Councilman Wright offered to work with Councilman Kimble to devise a plan for Messanelle Park.

Items to be added to next month's agenda: Route 75 Corridor Study and signage.

## ADJOURNMENT

*Decision:* Councilman Rossman made a Motion to Adjourn the meeting

*Second:* Councilman Kimble

*Vote:* For – 4 (Rossman, Kimble, Weatherly, Wright)  
Against – 0  
Abstain – 0  
Absent – 1 (Chance)  
**The Motion passed.**

Mayoral Initials: 

**Town Council Minutes**

**July 13, 2023**

**Page 4 of 4**

**The meeting adjourned at 8:12 p.m.**

Respectfully submitted,

Michelle Mitchell

Clerk to Mayor and Town Council

Mayoral Initials: UB